

TERMS AND CONDITIONS

- Clubs run term time only.
- Afterschool Club will not run on the last day of term when there is an early finish - 1.15 pm.
- Payment will not be refunded for non-attendance
- Children attending After School Club will be collected at the end of the school day or from extra-curricular clubs attended.
- Parents/carers must inform the school office of any change in contact details.
- Parents/carers are asked to instil the importance of good behaviour at School Clubs.
- The Breakfast and Afterschool Club Policy is available on the school website.
- You will normally be invoiced at the beginning/middle of each term and will be asked to make your payment within 14 days or by the end of the term. Please note that any changes to sessions once an invoice has been issued will be shown on the next invoice.
- If the club is forced to close because of circumstances beyond our control, (e.g. school closure due to floods or snow) we will not be able to refund fees.
- For occasional use of After School Club or for full sessions of Breakfast Club (extra days on top of your regular booking) you must call the School Office to book.
- Bookings for After School Club must be made no later than 11.00am on the day they are needed; full sessions for Breakfast Club must be booked by 3:15pm of the day prior.
- Children attending Breakfast Club must arrive no later than 8.00am for booked sessions and 8.30am for drop in's.
- For Breakfast Club - parents must see their children onto the premises and ensure they register them with the Breakfast Club leader.

Late Collection from After School Club

- Any late collection from a Half Session - of 15 minutes or more - will be invoiced for the full session rate.
- For full sessions:- you must collect your child by 5:30pm. Late collection of your child will incur a penalty fee of £5.00 for every 15 minutes or part of 15 minutes after closure of the club.