

## **Friends of Bampton School (FOBS)**

### **Annual General Meeting Minutes**

**Date:** Wednesday 1st October 2025

**Location:** Morris Clown, Bampton

**Attendance:** 13 members (Jo Cross, Jamie Cross, Vicky Jones, Janice Hinkin, Stuart Homer, Justine Heaslip, Sally Taylor, Lucy Gane, Alex Hurrant), plus:

- **Cath O’Sullivan** – FOBS Chair
  - **Rachel McClure** – FOBS Secretary
  - **Claire Knight** – FOBS Treasurer
  - **Carol Phillips** – Bampton C of E Primary School Headteacher
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### **1. Welcome and Introductions**

Cath O’Sullivan opened the meeting and welcomed all attendees to the Friends of Bampton School (FOBS) Annual General Meeting.

Thanks to Steve Mace at the Morris Clown for reserving space for the AGM to take place.

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### **2. Finance Report**

Claire Knight presented the financial summary for the 2024–2025 academic year.

#### **Income:**

- The Village Charity Shop was the biggest fundraising contributor.
- Other successful events included the Christmas Fayre, Easter Fayre, and Summer Fete.
- The Halloween Disco, while not a major fundraiser, was noted as the most popular event for pupils.

**Total Funds Raised:** £9,000

#### **Expenditure:**

FOBS provided significant contributions to support school activities and resources, including:

- £4,000 – Early Years building resources
- £1,600 – New laptops
- £800 – iPads
- £3,000 – School Nutcracker trip

- ~£700 – Miscellaneous donations (including subsidised workshops, Christmas gifts, crackers, Year 6 leavers’ gifts, and Sports Day treats)

**Total Spend:** £9,000+

**Action:**

- Rachel McClure requested a spending plan from Headteacher Carol Phillips for the coming year to help structure future fundraising and events.
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### 3. Event Planning

#### Halloween Disco

- **Date:** Wednesday 22nd October 2025
- Recognised as a popular event for pupils.

#### Christmas Fayre

- **Date:** Friday 12th December 2025
- **Lucy Gane** to prepare “Letters from Santa”.
- **Jo Cross** confirmed her father’s availability to act as Santa in the school grotto.
- **Rachel McClure** to order raffle tickets.
- **Cath O’Sullivan** to coordinate raffle prizes from local businesses.

#### Easter Raffle

- **Date:** To be confirmed.

#### Summer Fete

- **Date:** To be confirmed.
- Theme discussions included a potential Dog Show (dismissed due to hygiene concerns on school grounds).
- Agreed preference for a **Colour Fun Run** alongside traditional stalls and games.

**Action:**

- **Claire Knight** suggested creating a ‘crib sheet’ or event guide for each fundraiser to assist current and future committee members.
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### 4. Ideas for the Year Ahead

Proposed additional events for 2025–2026 include:

- Quiz Night
- Bingo Night

- Beetle Drive
  - Bear Hunt
  - After-school Christmas Crafts
  - After-school Taylor Swift Friendship Bracelet Making
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## 5. Committee Announcements

Cath O’Sullivan and Rachel McClure announced their intention to step down at the end of the school year.

- No new nominations were received at this meeting.
- Both were re-elected to their roles until replacements are confirmed.

### Elections:

- **Chair:** Nominated – Cath O’Sullivan (nominated by Justine Heaslip, seconded by Jo Cross)
- **Secretary:** Nominated – Rachel McClure (nominated by Lucy Gane, seconded by Justine Heaslip)

### Post-Meeting Update:

- **Justine Heaslip** and **Olivia Foley** have since volunteered to take on the roles of Chair and Secretary, respectively.
  - Formal nominations and elections will take place at the next FOBS meeting in early 2026.
  - Cath and Rachel will continue to support the transition and assist the new committee through the remainder of the academic year.
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## 6. Election of New Committee Members

As noted above, formal elections for new committee roles will be completed at the next FOBS meeting in early 2026.

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## 7. Any Other Business

- The group discussed the need to raise awareness of FOBS activities and contributions within the school community.
    - **Action:** Rachel McClure to prepare a feature for the school newsletter.
  - Proposal to appoint **Class Representatives** to share FOBS announcements and encourage greater participation in events.
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## 8. Dates of Next Meetings

- **Christmas Fayre Planning Meeting:** Thursday 6th November 2025, Morris Clown
- **Next Committee Meeting:** Spring Term 2026 (Date TBC)

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**Minutes prepared by:** Rachel McClure, FOBS Secretary